



2026

Shipment Packaging



General Rules

The Sender bears full responsibility for ensuring that the shipment has adequate internal and external packaging to provide sufficient protection of its contents against the risk of damage that may occur during transportation, handling, and sorting using automated sorting equipment (including possible drops from a height of up to 80 cm), as well as automatic loading, transfer, and unloading systems, and, where necessary, against various climatic conditions.

The packaging must prevent access to the contents of the shipment without leaving visible signs of tampering or opening. The Sender bears full responsibility for complying with the above packaging requirements for the shipment





Primary Packaging

Video instruction:



1. DOCUMENT ENVELOPE

What can be packed:



Documents



Postcards



Letters

How to pack:



1 Place **the documents** inside the envelope



2 Remove **the adhesive film** from the inner side of the flap



3 Firmly press the flap against the envelope **for 2-3 seconds**



2. Polyethylene Bag

Video instruction:



What can be packed:



Hand tools



Books



Shoes in their original boxes



Clothing



Textile products

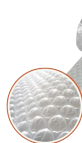


Diapers

How to pack:



A **polyethylene bag** is a courier bag with an adhesive strip. The back side of the flap has an adhesive layer that prevents the bag from opening, changing its shape, or tearing



Clothing and textiles do not require packaging in bubble wrap, but they must be placed in an inner bag (such as a zip bag or a regular bag)



1

Small shipments should be wrapped in one layer of bubble wrap and secured with tape



It is prohibited to pack round, sharp, or fragile items in the bag. The base of the bag must be flat (if necessary, place a sheet of corrugated cardboard inside)

2

Place the shipment inside the bag



3

Remove the protective film and firmly press the flap to seal the bag



Maximum shipment weight for packaging in a polyethylene bag: 2 kg



3. Box

Video instruction:



What can be packed:



Tableware



Shoes without their original boxes



Plastic toys



Cosmetics



Books



Bags and handbags

How to pack:



The box should be as close as possible to the size of the shipment



1

If the item is **fragile**, wrap it in at least 3 layers of bubble wrap and secure it with tape



2

Place the shipment inside the box and fill any empty spaces with paper filler



3

Close the box and wrap it with tape **using a cross method** to ensure the box is sealed and maintains its shape





4. Pallet

Video instruction:



What can be packed:



Loose shipments



Grouped shipments

>30 kg

Shipments



Loose and combined shipments

Place corrugated cardboard on the pallet. Wrap the lower part of the pallet (1 m) with corrugated cardboard and cover the top row of the pallet with corrugated cardboard



Pallets with boxes and other shipments

All items must be packed in high-quality corrugated cardboard packaging. The shipment must not extend beyond the edges of the pallet

How to pack:



1 Place the shipment in its original packaging on the pallet



2 Secure the shipment with polypropylene straps by passing two straps through the bottom of the pallet



3 Tighten the straps to ensure that the shipment is securely fixed to the pallet



All wooden pallets must be fumigated and have the appropriate markings. Fumigation does not apply to items made of chipboard, pressed cardboard, plastic, or materials that have undergone heat treatment



Additional Customer Packaging

Video instruction:



Packaging of flat shipments



Packaging of long shipments

1. CORRUGATED CARDBOARD

What can be packed:



Grouped paper products



Long garden tools



Wooden and metal products



Paintings

How to pack:



1

If the shipment is fragile, wrap it completely in **three layers of bubble wrap** and secure it with tape



2

Create a **protective wall** by folding the corrugated cardboard and wrap the shipment inside



3

Cover the ends so that the shipment is **completely wrapped** in corrugated cardboard



4.1

Secure with **tape**

or



4.2

Wrap with **stretch film**





2. Plywood Box

What can be packed:

Shipments **>30 kg**

How to pack:



Secure the shipment inside the box using braces and fixators. The shipment must not move inside the box



Labeling

Fragile shipments **must be labeled**. This includes items such as:



Laptop



Tableware



TV



Glass items



Plaster items



Fragile spare parts



Cosmetics

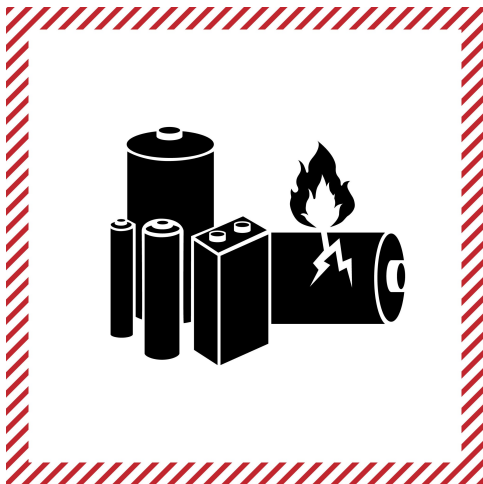


When packing fragile shipments, ensure there is at least 5 cm of cushioning material between the contents and each side of the box. After packing, gently shake the box — nothing inside should move or rattle



Labeling

Shipments **containing batteries** that are permitted for transportation **must be labeled**. This includes items such as:



Laptop



Mobile phones, tablets, e-readers, GPS navigators, and digital photo frames



Precision instruments



Devices must be switched off, and the battery terminals (if the batteries are packed separately) must be insulated. Remove the batteries wherever possible



Labeling

Shipments **containing liquids** that are permitted for transportation **must be labeled**. This includes items such as:



Household chemicals



Non-alcoholic beverages



PVA glue



Liquids must be placed in leak-proof containers, with the caps additionally secured (with tape/stretch film), and packed in a sealed bag (in case of leakage)



List of Dangerous, Prohibited, and Non-Accepted Shipments for Transportation by NP GLOBAL LLC

I. Weapons, Military Goods, and Hazardous Substances

1. Military and Dual-Use Goods, and Special Technical Equipment for Covert Information Gathering.

Examples include surveillance devices, shielding materials that absorb radio-frequency emissions, telecommunication equipment with user-side signal encryption, detection and positioning systems, sniper scopes, red dot sights, thermal imaging devices, night vision devices, goods containing and/or incorporating GPS trackers, etc.

2. Weapons of Any Kind, Including Hunting and Sporting Weapons, Their Parts and Ammunition, Replica Weapons, Full-Scale Models and Exact Copies, Air Guns, Cold Weapons, and Other Items Specifically Designed for Attack or Defense, Directed-Energy Weapons of Any Kind, and All Types of Electroshock Devices.

Examples include machine guns, air rifles, bullets, cartridge cases, primers, sabers, hunting knives, nunchaku, brass knuckles, incapacitating spray devices containing paralytic agents, laser weapons, stun guns, etc.

3. Explosive Substances, Explosive Compounds, Articles Containing Explosives, and Blasting Devices.

Examples include TNT, gunpowder, detonator caps, electric detonators, safety fuses and detonating cords, ammunition, improvised explosive mixtures, signal and illuminating rockets, flares, smoke cartridges, ignition cartridges, thermite matches, igniter matches, railway detonators, sparklers, fireworks, lycopodium powder, consumer pyrotechnic products, similar items, improvised pyrotechnic devices, gas canisters containing nerve agents, tear gas, poisonous or highly potent gases, etc.

4. Flammable Liquids, Flammable Solids, and Substances Liable to Spontaneous Combustion.

Examples include gasoline, fuel gas, acetone, methanol, methyl ether, brake fluid, carbon disulfide, ethers, organic solvents, all types of adhesives and sealants containing flammable (self-igniting) components, perfumes, colognes, nail polish, paints and coatings, paint products, cleaning agents, cosmetic lotions, empty fuel containers, potassium, sodium, metallic calcium, their alloys, calcium phosphide, white phosphorus, yellow phosphorus, and other substances classified as flammable solids, nitrocellulose, sparklers, coal samples, wood pellet samples, firewood samples, magnesium, metal powders of any kind, etc.

5. Toxic and Highly Potent Substances in Any Physical State, Regardless of Their Form or Packaging.

Examples include brucine, nicotine, strychnine, formalin, antifreeze, ethylene glycol, mercury, cyanide compounds, Zyklon, cyanide salts, and substances with similar properties, etc.

6. Caustic and Corrosive Substances.

Examples include hydrochloric acid, sulfuric acid, nitric acid, potassium hydroxide, sodium hydroxide, bleaching powder, battery electrolyte, substances with similar properties, and chemical paint and varnish removers.

7. Radioactive and Infectious Substances.

Examples include isotopes for diagnostic and therapeutic purposes, industrial radiography sources, gamma logging equipment, microorganisms (including bacteria, viruses, rickettsiae, parasites, and fungi), infectious agents such as prions, vaccines, medical and clinical waste, biological specimens, etc.

8. Gases Intended for Household or Industrial Use.

Examples include gases in any type of packaging, aerosol containers, cigarette lighters, gas refill canisters, fire extinguishers, propane-butane, nitrogen, neon, argon, oxygen, chlorine, etc.



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II. Food, Medicines, and Biological Materials

9. Food products: substances or products (unprocessed, partially processed, or processed) intended for human consumption.

10. Medicinal products: substances or mixtures of substances of natural, synthetic, or biotechnological origin used for contraception, prevention, diagnosis, and treatment of diseases, or for altering the condition or functions of the human body, including, but not limited to: vitamins and dietary supplements.

11. Narcotic drugs, psychotropic substances, their analogues, and precursors, including cannabis, for any purpose and in any form.

12. Live animals and plants. Fur, hides, taxidermy specimens, feathers, ivory, and products made from ivory.

13. Human remains, human organs, human tissues, ashes, DNA test samples, blood samples, urine samples, etc.

14. Seeds and planting material.

Examples include seeds of agricultural crops, seed potatoes, planting material, fruit, forest, and ornamental plants, as well as cut flowers originating from countries where quarantine organisms (plant pests, plant diseases, and weeds) are present.

15. Prepared animal feed.

16. Soil samples.

III. Electronics, Equipment, and Power Sources

17. Unmarked printed circuit boards and homemade printed circuit board (PCB) assemblies.

18. Batteries, rechargeable batteries, and devices containing them:

- *lithium rechargeable batteries and standalone batteries of any type;*
- *external portable battery packs (Power Bank);*
- *devices with built-in or installed rechargeable batteries.*

Examples include electric scooters, self-balancing scooters (Segways), electric motorcycles, etc.

19. Devices and equipment containing any liquids, gels, or paste-like substances.

Examples include medical and laboratory equipment, agricultural equipment, and systems, etc.



List of Dangerous, Prohibited, and Non-Accepted Shipments for Transportation by NP GLOBAL LLC

IV. Valuables, Finance, and Art

20. Cash (banknotes, coins), foreign currency, precious metals, precious and semi-precious stones (cut or uncut, polished or unpolished), jewelry, payment documents, and securities.

Examples include gold, silver, platinum group metals in finished products or in raw form, diamonds, rubies, pearls, amber, amethysts, turquoise, agates, shares, bonds, coupons attached thereto, bills of exchange (drafts), promissory notes, letters of credit, checks, bank orders, certificates of deposit, and other financial and banking documents, etc.

21. Antiques (including antique books), items over 100 years old, original works of art (not copies), rare orders and medals classified as cultural property:

- *paintings, icons, drawings, and pastels executed entirely by hand, collages and similar decorative images; engravings, prints, and lithographs;*
- *sculptures and statuettes made of any material; postage or revenue stamps, postal stationery (stamped paper);*
- *collections and collectible items of zoological, botanical, mineralogical, or anatomical interest, or items of historical, archaeological, paleontological, ethnographic, or numismatic interest;*
- *items that have national, historical, or cultural value as defined by the legislation of the countries of import and export.*

V. Excise Goods, Prohibited, and Specific Goods

22. Excise goods, including alcohol, alcoholic beverages, beer, tobacco products, tobacco-containing products for electric heating (HEETS) using an electronically controlled heating device, liquid mixtures of chemical substances containing or not containing nicotine, used to create vapor in electronic cigarettes and contained, in particular, in cartridges, refill containers, and other containers.

23. Alcohol-containing perfumes, cosmetics, and flammable products in pressurized containers.

Examples include deodorants, sprays, gel polishes, etc.

24. Pornographic materials, counterfeit and falsified products.

25. Poaching equipment.

Examples include electric fishing systems (electrofishing devices), monofilament (fishing line) nets, hunting traps, etc.



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VI. Restrictions Regarding Packaging, Condition of Items, and Delivery Addresses

26. Unlabeled containers or other vessels containing liquids, powders, or other contents without a clear indication of their composition and purpose.

27. Personal belongings, provided that the sender and the recipient are the same person.

28. Used personal belongings (clothing, footwear) in a dirty condition. Used automotive, aviation, and other spare parts.

29. Used vehicle tires (tires for all types of transport).

30. Vehicle license plates issued for vehicles registered in Ukraine.

31. Metals, scrap metal, and untreated wood.

Examples include rare earth metals in pure form, mixtures, or alloys; ferroalloys; turning chips; cuttings; fragments; milling waste; filings; stainless steel and ferrous metal ingots intended for remelting; copper alloys; unprocessed lead; nickel; untreated tin; nickel powder; tungsten; magnesium; molybdenum; tantalum; bismuth; cadmium; titanium; zirconium; antimony; manganese; beryllium; chromium; germanium; vanadium; gallium; hafnium; indium; niobium; rhenium; thallium; nickel; tin; metal ceramics and products made from them; cobalt mattes and other intermediate products of cobalt metallurgy.

32. Data storage media with restricted access for reading (discs or flash drives with access codes).

33. Documents and cargo shipments sent to foreign courts, banks, enforcement authorities, post office boxes (PO BOX), and branches of other postal service providers.

34. Other dangerous goods.

Examples include oilseed meal, fertilizers, dry ice, asbestos, vinegar, magnetized materials, internal combustion engines, lawn mowers, airbags, breathing apparatus, pressurized cylinders, chainsaws, as well as air conditioning, computer, dental, drilling, and refrigeration equipment containing refrigerants (gases and liquids), etc.